




**HORIZON
EUROPE**
Office in Ukraine

APPROVED
by the Executive Director
of the National Research Foundation of Ukraine

 **Olga POLOTSKA**

“01” April 2024

D 5.1 – Annual Progress Report 1

DELIVERABLE DESCRIPTION

Project name:	Horizon Europe Office in Ukraine as the key National Contact Point (NCP)
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Concerned work package leader:	Igor TARANOV

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Work Package 1: ESTABLISHING OF HEOinUA ON THE BASIS OF AND AS AN INTEGRAL PART OF THE NRFU

The specificity of Work Package 1 is that it serves a solid basis for implementation of the remaining three Work Package. The objectives of this Work Package are focused on establishing HEOinUA as a subdivision of the NRFU; signing and approving all the necessary guiding documents for to establish a functioning, controllable and manageable office; training HEOinUA staff and providing with appropriate working conditions; development of databases which will be actively used in the project implementation.

Task 1.1: Regulations on HEOinUA as a Structural Subdivision of NRFU

The documents (fixed-term employment contracts, job description of team members) necessary for the design HEOinUA's launch have been designed and approved.

Regulations on HEOinUA were developed and approved by the order of the NRFU dated 16.10.2023 No. 70.

Amendments to the structure and staffing of the NRFU, including job descriptions, have been developed. Amendments to the Regulation on the Directorate of the NRFU were made and approved by the Resolution of the Cabinet of Ministers of Ukraine dated 04.08.2023 No. 808.

Task 1.2: Launch and Functioning of HEOinUA

The proper working conditions were created for the effective HEOinUA functioning. The premises of the staff members of the Office are equipped with necessary furniture and devices, as well as computers and printing equipment. The rent contract for office facilities and the procurement contracts for office equipment and furniture were signed.

The needs of the Office for the necessary procurement of material and technical means and valuables have been formed.

Terms of Reference (ToR) for HEOinUA website is developed according to tender procedures. The contract for the development of HEOinUA website is signed (Agreement dated 13.12.2023 No. 47/12/13 NE). On February 22, 2024, the HEOinUA website was launched and active at the link: <http://surl.li/raauv>.

The Training plan for HEOinUA staff is developed, approved by the order of the NRFU dated 19.12.2023 No. 91 and have been posted at the European Commission's website (<http://surl.li/saxdx>).

HEOinUA's Mission and logo were developed and are efficiently used in the Office's activities which was an important step to start the project.

WORK PACKAGE 2: ESTABLISHING PROFESSIONAL NCP SERVICES

The Work Package 2 is designed to make specific steps to provide professional HE NCP services in Ukraine, to facilitate and coordinate the Horizon Europe NCP Network, as well as support ERA governance structures, to involve in the project activities the R&I community, national stakeholders and decision-makers on order to apply for HE calls and create partnerships and provide Ukrainian Programme Committee members with updated information on Ukraine's participation in the HE Programme.

Task 2.1: Establishing a Database of Target Groups and Stakeholders

The database of stakeholders and focus groups of HEOinUA are created that is crucial for the project implementation. It is regularly updated and added with new data and contacts. As of today, the database includes more than 700 records.

List of national stakeholders, businesses and public authorities that can become part of the network:

1. Ministry of Digital Transformation of Ukraine
2. Ministry of Education and Science of Ukraine
3. Ministry of Economy of Ukraine
4. Ministry of Health of Ukraine
5. Ukrainian National Office of Intellectual Property and Innovations
6. Council of Young Scientists at the Ministry of Education and Science
7. Ukrainian Startup Fund
8. «Ukrainian Automotive and Mobility Cluster»
9. Ukrainian Cluster Alliance
10. «Association of Industrial Automation Enterprises of Ukraine»
11. Enterprise Europe Network (Enterprise Europe Network)
12. Solomonovo Industrial Park
13. AHP International Group
14. European Business Association
15. Ukrainian scientific diaspora
16. Foreign partners
17. Embassies of EU member states in Ukraine
18. Individual grantees of the NRFU
19. NCP of the European Union Framework Program for Research and Innovation «Horizon 2020»
20. Representatives of Ukraine to the program committees responsible for monitoring the implementation of the EU Research and Innovation Framework Programme Horizon Europe
21. Higher education institutions of Ukraine
22. Scientific institutions of different spheres of subordination

23. Public organizations

Total: 775

Task 2.2: Facilitating the Creation of a Network of Thematic NCPs

The Training and Knowledge Dissemination Plan (for NCPs and Ukrainian stakeholders) V1 is developed, approved by the Executive Director of the National Research Foundation of Ukraine Olga Polotska on February 27, 2024 and have been posted at the European Commission's website (<http://surl.li/saxdx>).

Task 2.3: Promotion of development of the HE national partnership network

The national stakeholders and decision-makers in creating partnerships, with a focus on achieving an outreach to all regions of Ukraine are involved in creating the partnership network. The list of the personal data of our national stakeholders and decision-makers in the database was added. The list with personal data (names, affiliation, sphere of functioning, e-mails) was formed by HEOinUA staff and securely by the NRFU Internal Regulation.

Task 2.4: Information Support of Ukraine's Participation in HE Programme Committees

The information support for Ukraine's participation in the Horizon Europe Program Committees is successfully started in particular, providing the Committee members with the information they can rely on when promoting Ukraine's interests in the frames of the HE Programme Committees. The first measure was to send to them links to the social networks of HEOinUA with detailed information on up-to-date calls in the framework of HE Programme.

For the period since February 16, 2024, the Office's staff members have started holding working meetings with representatives of Ukraine to the committee responsible for monitoring the implementation of the EU Research and Innovation Framework Programme Horizon Europe:

1. February 16, 2024 – online working meeting with representatives of Ukraine to the committee responsible for monitoring the implementation of the EU Research and Innovation Framework Programme Horizon Europe «Digitalization, Industry and Space» with the participation of the Office Head I. Taranov and Office staff members N. Didenko and O. Livinska. The news is available at: <http://surl.li/qzzlr>; <http://surl.li/qzzmc>; <http://surl.li/qzzmh>; <http://surl.li/qzzmo>);

2. February 22, 2024 – online working meeting with representatives of Ukraine to the committee responsible for monitoring the implementation of the EU Research and Innovation Framework Programme Horizon Europe «Climate, Energy and Mobility». The event was attended by I. Taranov, N. Didenko (news: <http://surl.li/qzimm>; <http://surl.li/qzzvr>; <http://surl.li/qzzvy>; <http://surl.li/qzzwf>);

3. February 22, 2024 – online working meeting with representatives of Ukraine to the committees responsible for monitoring the implementation of the EU Research and Innovation Framework Programme Horizon Europe «Euratom – Fission» and «Euratom – Fusion» with the participation of the Office members staff: I. Taranov, N. Didenko, H. Naumovets, Y. Koshyk (news is available at: <http://surl.li/qzimm>; <http://surl.li/qzzvr>; <http://surl.li/qzzvy>; <http://surl.li/qzzwf>);

4. February 27, 2024 – online working meeting with representatives of Ukraine to the committees responsible for monitoring the implementation of the EU Research and Innovation Framework Programme Horizon Europe «Widening participation and strengthening the European Research Area» and «Food, bioeconomy, natural resources, agriculture and the environment». The meeting was attended by I. Taranov, N. Didenko, O. Livinska, O. Moiseiev, M. Kolisnyk, T. Symochko, Y. Koshyk (<http://surl.li/raaiq>; <http://surl.li/raaiv>; <http://surl.li/raaji>; <http://surl.li/raajv>);

5. February 28, 2024 – online working meeting with representatives of Ukraine to the committee responsible for monitoring the implementation of the EU Research and Innovation Framework Programme Horizon Europe «Research Infrastructures» with the participation of the Office Head I. Taranov, Deputy Head of the Office N. Didenko and staff members of the Office N. Naumova and Y. Koshyk (news is available at: <http://surl.li/rfqtg>, <http://surl.li/rfqtw>, <http://surl.li/rfqfj>);

6. February 29, 2024 – online working meeting with representatives of Ukraine to the committee responsible for monitoring the implementation of the EU Research and Innovation Framework Programme Horizon Europe «European Innovation Council and European Innovation Ecosystems». The event was attended by the Office members staff: I. Taranov, O. Moiseev, T. Simochko, Y. Koshyk (news: <http://surl.li/rceda>, <http://surl.li/rftdx>, <http://surl.li/rftee>, <http://surl.li/rftep>);

7. March 01, 2024 – online working meeting with representatives of Ukraine to the committee responsible for monitoring the implementation of the EU Research and Innovation Framework Programme Horizon Europe «Civilian Security for Society» with the participation of the staff members of the Office I. Taranov, N. Didenko, N. Naumova, O. Palekha, Y. Koshyk (<http://surl.li/qzimm>; <http://surl.li/qzzvr>; <http://surl.li/rsjtz>);

8. March 05, 2024 – online working meeting with representatives of Ukraine to the committee responsible for monitoring the implementation of the EU Research and Innovation Framework Programme Horizon Europe «European Research Council» with the participation of the staff members of the Office I. Taranov, N. Didenko, Y. Koshyk (news is available at: <http://surl.li/rgfkn>; <http://surl.li/rsjxy>; <http://surl.li/rsjzb>; <http://surl.li/rskab>);

9. March 07, 2024 – online working meeting with representatives of Ukraine to the committee responsible for monitoring the implementation of the EU Research and Innovation Framework Programme Horizon Europe «Actions of Marie-Skłodowska Curie» attended by the Office staff members I. Taranov, N. Didenko, Y. Reminska, Y. Koshyk (news: <http://surl.li/rigbm>; <http://surl.li/rsknf>; <http://surl.li/rskoi>, <http://surl.li/rskos>);

10. March 11, 2024 – online working meeting with representatives of Ukraine to the committee responsible for monitoring the implementation of the EU Research and Innovation Framework Programme Horizon Europe «Health» attended by I. Taranov, N. Didenko, O. Livinska, T. Symochko, Y. Koshyk (news: <http://surl.li/rskqq>; <http://surl.li/rskrd>; <http://surl.li/rskrn>);

11. March 12, 2024 – online working meeting with representatives of Ukraine to the committee responsible for monitoring the implementation of the EU Research and Innovation Framework Programme Horizon Europe «Culture, creativity and inclusive society» with the participation of I. Taranov, N. Didenko, Y. Reminska, Y. Koshyk (news: <http://surl.li/rmful>; <http://surl.li/rskum>; <http://surl.li/rskwh>; <http://surl.li/rskxd>);

12. March 13, 2024 – online working meeting with representatives of Ukraine to the committee responsible for monitoring the implementation of the EU Research and Innovation Framework Programme Horizon Europe «Digitalization, industry and space» attended by I. Taranov, N. Didenko, M. Kolisnyk, G. Naumovets, Y. Koshyk (news: <http://surl.li/rskyj>; <http://surl.li/rskum>; <http://surl.li/rskzq>; <http://surl.li/rslae>);

13. March 21, 2024 – online working meeting with representatives of Ukraine to the committee responsible for monitoring the implementation of the EU Research and Innovation Framework Programme Horizon Europe «Strategic Configuration: Strategic Review of the Entire Program, Consistency of Individual Work Programs, Various Parts of the Program, Including Missions». The event was attended by 13 Staff members of the Office (news: <http://surl.li/ruzte>; <http://surl.li/ruztr>).

WORK PACKAGE 3: PROMOTING HE IN UKRAINE

The objectives of the Work Package 3 include the HE promotion in Ukraine via events and web-based tools which will be aimed at raising awareness about the HE opportunities among all target groups of the project; informing the Ukrainian R&I community about how to access HE calls; raising awareness of the NCPs, R&I community, stakeholders and partners about HE; holding a series of events and publishing the information for raising awareness of Ukrainian society about the role the R&I sector plays in the modern economy.

Task 3.1: Raising Awareness of Horizon Europe Programme in Ukraine

The Outreach Plan and Event Calendar was developed and approved by the administration of the National Research Foundation of Ukraine, and available at <http://surl.li/pxmmp>, <http://surl.li/qgixd>.

Since December 8, 2023, three social media pages have been created and maintained:

- Facebook <https://www.facebook.com/HEOinUA> (as of March 29, 2024, the page was subscribed to by 1 402 followers, posts were viewed by 44 569 people, and 14 248 reactions and shares);

- X (Twitter) <https://twitter.com/HEOinUA> (as of March 29, 2024, the page was subscribed to by 38 followers, posts were viewed by 1 694 people, and 203 reactions and shares;

- LinkedIn <https://www.linkedin.com/company/heo-in-ua> (as of March 29, 2024, the page was subscribed to by 241 followers, posts were viewed by 8 787 people, and 255 reactions and shares.

Two communications officers of HEOinUA for content management and contact with Mass Media are recognized, they are Denys Nikolaichuk and Yuliia Koshyk.

For the period since October 17, 2023, the Office's staff members participated in the following events:

Online format:

1. November 10, 2023 – workshop dedicated to the World Science Day for Peace and Development (organised by the National University of Pharmacy in Kharkiv).

In this workshop, I. Taranov presented the concept of the Office (recording is available on <http://surl.li/opcqh> news is available on <http://surl.li/opcqn>);

2. November 16, 2023 – meeting with representatives of the National Contact Point of the Horizon Europe Programme of the Republic of Poland. The Polish colleagues provided the team with information on the work organisation and opportunities for cooperation (via the ZOOM platform without a recording);

3. November 17, 2023 – meeting with the representatives of the NCP_WIDERA.NET Project of the Republic of Poland. The Polish colleagues presented the team with the project features and opportunities for further cooperation (recording is available on <http://surl.li/opcrf>);

4. December 5, 2023 – joint seminar of the National Research Foundation of Ukraine and the Swedish Research Council (SRC). Along with representatives of the National Research Foundation, 10 staff members of the Office also participated in the event. The discussion focused on the key issues of implementing and evaluating research projects (news is available on <http://surl.li/opcrz>; recording is available on <http://surl.li/opdqa>);

5. December 7, 2023 – the Head of the Office participated in the Autumn School of Young Scientist 3.0, organised by the Council of Young Scientists at the Ministry of Education and Science of Ukraine. During the event, the concept of the Office was introduced (news is available at <http://surl.li/opcsi>);

6. December 8, 2023 – the second online meeting with the representatives of the National Contact Point of the Horizon Europe Programme of the Republic of Poland, with the participation of 11 staff members of the Office. The meeting was held in a question-and-answer format on the specifics of the Polish NCP's work (at the ZOOM platform without recording);

7. December 11, 2023 – online meeting with Kateryna Semenova, Acting Vice-Rector for Research and Innovative Development of the National Aviation University, regarding cooperation opportunities and specific features of the Horizon

Europe Programme. The event was participated by O. Polotska and I. Taranov (at the ZOOM platform without recording);

8. December 14, 2023 – Regional Development Forum (organised by the Lviv Regional Development Agency with the support of the Lviv Regional Military Administration and Lviv Regional Council). I. Taranov participated and presented the concept of the Office (recording is available at <http://surl.li/opcsu>);

9. January 17, 2024 – online meeting with the Head of Horizon Europe Office in the Republic of Moldova Vitalii Moraru by participating of 12 staff members of the Office. During the event, the specifics of the work of the offices in the two countries were discussed (news is available at <http://surl.li/qghub>);

10. January 18, 2024 – online seminar within the framework of the multilateral dialogue on the principles and values of international scientific and innovative cooperation «Promoting fair scientific and innovative partnerships with low- and middle-income countries», which was attended by 12 staff members of the Office (news is available at <http://surl.li/qgibq>; <http://surl.li/qgicb>);

11. January 29, 2024 – online meeting of the Council of Vice-Chancellors on Scientific Work of Higher Education Institutions of Ukraine with the participation of the Executive Director of NFDU O. Polotska and the head of the «Horizon Europe Office in Ukraine» I. Taranov. During the event O. Polotska informed the members of the Council about the work of NFDU since its foundation, as well as provided statistical data on the competitions held, I. Taranov presented the members of the Council with information about the activities of the Office (news is available at <http://surl.li/qgikw>; <http://surl.li/qgila>; <http://surl.li/pzrar>);

12. January 30, 2024 – online meeting with the representatives of the European Business Association with the purpose of establishing cooperation and familiarizing a wide audience with the opportunities for Ukrainian scientists, innovators and small and medium-sized businesses of the Horizon Europe Framework Program, in particular the participation of domestic business representatives in competitions and cooperation with international partners. 12 staff members of the Office attended this event (news is available at <http://surl.li/qgidv>; <http://surl.li/qgiel>; <http://surl.li/pzqyd>);

13. February 6, 2024 – online webinar on the topic: «The National Research Fund of Ukraine and the Horizon Europe Office in Ukraine: international grant support and competitive opportunities for Ukrainian researchers and innovators» sponsored by UkrINTEI, attended by 13 staff members of the Office;

14. February 06, 2024 – online webinar «The National Research Foundation of Ukraine and Horizon Europe Office in Ukraine: international grant support and competitive opportunities for Ukrainian researchers and innovators» with the assistance of UkrINTEI, which was attended by 13 staff members of the Office (news is available at <http://surl.li/qzyoa>; <http://surl.li/qzyoy>; <http://surl.li/qzypk>; <http://surl.li/qzywq>);

15. February 14, 2024 – online meeting with representatives of the Directorate-General for Education, Youth, Sports and Culture of the European

Commission with the participation of 13 employees of the Office (news: <http://surl.li/qzzhu>; <http://surl.li/qgwti>; <http://surl.li/qzzjj>; <http://surl.li/qzzjq>);

16. February 16, 2024 – online meeting with representatives of the Institute of Bioorganic Chemistry of the Polish Academy of Sciences and the Institute of Medical Systems Biology of NOVA University with the participation of the Head of the Office I. Taranov and the staff of the Office Y. Reminska, Y. Koshyk (news is available at: <http://surl.li/qzzoh>);

17. February 21, 2024 – online webinar on «Peculiarities of participation in the Horizon Europe Program» with the assistance of UkrINTEL, which was attended by 13 employees of the Office (news about the event is available at: <http://surl.li/qzzqy>; <http://surl.li/qzzrj>; <http://surl.li/qzzrs>; <http://surl.li/qzzsc>);

18. February 23, 2024 – seminar on «Grant opportunities for scientific cooperation» in a hybrid format was held at V.N. Karazin Kharkiv National University. The event was attended by 13 employees of the Office (news posted: <http://surl.li/raafw>; <http://surl.li/raagg>; <http://surl.li/raagn>; <http://surl.li/raahc>);

19. February 28, 2024 – online meeting with Yulia Bohoyavlenska, Head of the Fundraising Office and Coordinator of the WIDERA project of the Horizon Europe Program, with the participation of the department's employees I. Taranov, N. Didenko, O. Moiseeva, O. Livinska, M. Kolisnyk, Y. Koshyk (news: <http://surl.li/rafmn>; <http://surl.li/ragtv>; <http://surl.li/raguf>; <http://surl.li/ragur>);

20. February 29, 2024 – working meeting with the National Contact Points of the European Union's FP Horizon 2020 and applicants for the nomination of the NFP of the Horizon Europe program. The event was attended by 13 employees of the Department (news available at: <http://surl.li/rcgwe>, <http://surl.li/rfrbi>, <http://surl.li/rfrbw>, <http://surl.li/rfrch>);

21. February 29, 2024 – online webinar organized by the Ukrainian National Office of Intellectual Property and Innovation within the framework of the project «Talking about my idea» with the participation of the Head of the Office I. Taranov and Chief Specialist of the Department Y. Reminska (news available at: <http://surl.li/rbqws>, <http://surl.li/rfrjd>, <http://surl.li/rfrjn>, <http://surl.li/rfrka>);

22. March 06, 2024 – event «Information Day for Scientists, Researchers and Innovators in Healthcare» organized by the Ministry of Health of Ukraine in cooperation with the Ministry of Education and Science of Ukraine and the National Research Foundation of Ukraine with the participation of 13 staff members of the Office (news is available at: <http://surl.li/rhfpd>; <http://surl.li/rskcz>; <http://surl.li/rskdm>, <http://surl.li/rskga>);

23. March 13, 2024 – online meeting dedicated to supporting Ukrainian researchers who are at risk due to armed aggression which was held within the framework of the MSCA4Ukraine project initiative with the support of the European Commission. The event was attended by the Head of the Office I. Taranov and the Leading Officer Y. Reminska (Office website <http://surl.li/rslgf>; FB <http://surl.li/rslhh>; Twitter <http://surl.li/rslhu>; Linkedin <http://surl.li/rslji>);

24. March 18, 2024 – online event of the Focus Group on EU-Ukraine business cooperation with the participation of the Head of the Office I. Taranov and the

Leading Officer M. Kolisnyk (news are available at: <http://surl.li/rslpr>; <http://surl.li/rslqn>; <http://surl.li/rslrm>; <http://surl.li/rslsb>).

Offline format:

1. November 14, 2023 – Marathon «United by Science» dedicated to the World Science Day for Peace and Development (organised by Taras Shevchenko National University of Kyiv). I. Taranov participated, presenting the vision of the Office and the opportunities provided by the Horizon Europe Programme (available at <http://surl.li/opctv>);

2. November 15-16, 2023 – Exploring Pathways to Comprehensive MHPSS Services to All Affected by Crisis in Oponice, Slovakia. T. Symochko participated, establishing cooperation with international partners (news is available at <http://surl.li/opcwm>);

3. November 25, 2023 – Investment Forum INVESTinUA, Kyiv. I. Taranov participated in the event and made a presentation on the concept of the Office and the specifics of its functioning (recording is available at <http://surl.li/opcus>);

4. November 30, 2023 – Manufacturing Day Ukraine Forum (Solomonove village, Zakarpattia region). M. Kolisnyk made a presentation on the Horizon Europe Office in Ukraine (news is available at <http://surl.li/opcvr>);

5. December 13–15, 2023 – International Medical Forum «Medicine of Ukraine and the World: Fundamentals, Realities and Strategic Prospects», Lviv. T. Symochko participated and presented the concept of the Horizon Europe Office in Ukraine (news is available at <http://surl.li/opdgs>);

6. December 14, 2023 – «IP&I for Science and Business: synergy of science and business, development of innovations and commercialisation of intellectual property rights» organised by the Ukrainian National Intellectual Property Office. I. Taranov participated in the event and presented the concept of establishment and functioning of the Office (recording is available at <http://surl.li/opcxg>);

7. December 20, 2023 – an official launch of Horizon Europe Office in Ukraine at the Cabinet of Ministers Club with the participation of I. Ivanova, European Commissioner for Innovation, Research, Culture, Education and Youth, M. Fedorov, Vice Prime Minister of Ukraine for Innovation, Education, Science and Technology Development, Minister of Digital Transformation of Ukraine, O. Lisovyi, Minister of Education and Science of Ukraine, members of parliament, representatives of the diplomatic corps, officials and academics. The opening of the Office was officially announced, and the areas and specifics of its functioning were introduced (news is available <http://surl.li/oncqm>, recording is available at (Ukrainian version) – <http://surl.li/opcnw>, recording is available at (English version) – <http://surl.li/opcog>);

8. December 21, 2023 – meeting with the Rector of Mykolaiv National Agrarian University Viacheslav Shebanin at the office of the National Research Foundation of Ukraine. The Office staff members participated in the meeting.

The opportunities of the Horizon Europe Programme and participation in NRFU grant competitions were discussed (news is available at <http://surl.li/opctj>);

9. January 30, 2024 – an Information event on the basis of the European Institute of Innovation and Technology Community RIS Hub EIT - European Institute of Innovation and Technology to present financial and non-financial opportunities for Ukrainian businesses, startups and researchers in such areas as health, climate, culture and creativity, food, energy, manufacturing, raw materials and urban mobility. I. Taranov, Head of the Office, took part in the event with a presentation on the opportunities of the Horizon Europe Framework Program, in particular the benefits for the development of the innovation environment, and informed the participants of the event about the Office's activities (news: <http://surl.li/qgipn>; <http://surl.li/qgipu>; <http://surl.li/qgiqd>);

10. February 09, 2024 – communication event on the participation of Ukrainian representatives in events organized within the framework of EU research and innovation instruments, organized by the Ministry of Education and Science of Ukraine in a hybrid format. The event was attended by 13 employees of the Office (news: <http://surl.li/qzzap>; <http://surl.li/qzzay>; <http://surl.li/qzzbg>; <http://surl.li/qzzbn>);

11. February 22, 2024 – working meeting with representatives of Ivano-Frankivsk National Technical University of Oil and Gas with the participation of 12 employees of the Office (news about the meeting is available at: <http://surl.li/qzzzu>; <http://surl.li/raaw>; <http://surl.li/raabr>; <http://surl.li/raacb>; <http://surl.li/raacl>);

12. March 06, 2024 – event «Information Day for Scientists, Researchers and Innovators in the Healthcare Sector», organized by the Ministry of Health of Ukraine in cooperation with the Ministry of Education and Science of Ukraine and the National Research Foundation of Ukraine. The event was attended by the 14 members staff of the Office (news: <http://surl.li/rhfpd>; <http://surl.li/rskcz>; <http://surl.li/rskdm>, <http://surl.li/rskga>);

13. March 26–27, 2024 – Information event «Info-Day» and the Event to disseminate information to other target groups which are held in Lviv in a hybrid format and organized by the HEOinUA staff (news is available at <http://surl.li/rzjki>; <http://surl.li/safgf>; <http://surl.li/savho>; <http://surl.li/savim>; <http://surl.li/savnf>; <http://surl.li/savmw>; <http://surl.li/savmp>; <http://surl.li/savrd>);

14. March 28, 2024 – final event «BoostUp! Ukraine 2024» organized by the European Institute of Innovation and Technology. The event was participated by the Office Head I. Taranov (news is available at: <http://surl.li/saylf>, <http://surl.li/saymk>, <http://surl.li/saymy>, <http://surl.li/sayng>).

Training:

1. December 11, 13, 15, 2023 – Horizon Europe Proposal Writing Camp Ukraine (organised by the Centre for Social Innovation). Training on writing project proposals. 11 Office staff members took part (on the ZOOM platform without recording). Certificates of completion were received;

2. December 14–15, 2023 – online training «Project Management for Research Administrators» (organised by the Polish Academy of Sciences in Kyiv). Y. Reminska, G. Naumovets, O. Moiseev, N. Naumova participated in the training (on the ZOOM platform without recording);
3. February 02, 2024 – the Head of the Office took part in the online training seminar for heads of departments, scientific and pedagogical staff of NULES of Ukraine. News about the event is available at the link: <http://surl.li/qzyff>; <http://surl.li/qzygd>; <http://surl.li/qzyis>; <http://surl.li/qzyjy>);
4. February 08, 2024 – online webinar «One-time funding system in the Horizon Europe Program», organized by the European Commission. O. Moiseiev and N. Naumova took part in the training and received certificates of completion (news available at: <http://surl.li/qzzev>; <http://surl.li/qzcfg>; <http://surl.li/qzffn>; <http://surl.li/qzffx>);
5. February 08, 2024 – an online webinar organized by the European Commission «Review of the daily calculation of staff costs in the Horizon Europe Program» with the participation of the Office’s employees O. Livinska and M. Kolisnyk (<http://surl.li/qidqy>; <http://surl.li/qzyyz>).

Task 3.2: Dedicated Website as an Entry Point to the Ukrainian R&I Community

The HEOinUA website was created as a means of providing all target groups (NCPs, research institutions, researchers and SMEs, policy makers) with information on effective tools and procedures for participation in EU framework programs. The website is a tool for raising awareness of the Ukrainian society about the role of the research sector in the modern economy. The content of the website is regularly update by communications specialists with information about Horizon Europe news, as well as new calls for proposals, announcements of Horizon Europe-related events, event reports, links to videos of events, as well as information about successful Ukrainian participants and the impact of their research/innovation on the economy and/or social life. The HEOinUA website is active: <http://surl.li/raauv>.

Before the launch of HEOinUA official website information about its activity was available on the official website of the National Research Foundation of Ukraine at <https://nrfu.org.ua/news/>.

Work Package 4: PROVIDING ADVICE AND ANALYSIS

The objectives of the Work Package 4 are to provide advice and analysis on Horizon Europe and UA participation to all target groups; to ensure support to NCPs and Ukrainian participants looking for international consortia members; to the stakeholders with analytical data necessary for effective decision-making; implementation of measures to develop HEOinUA’s sustainable cooperation with similar HE offices; to help the Ukrainian R&I community have better access to

information about EU-linked R&I cooperation opportunities beyond the HE programme, such as COST and EUREKA.

Task 4.1: Support of the involvement of Ukrainian applicants by providing consultations and assistance, and help with partner search

Support for the participation of Ukrainian applicants by providing advice and assistance, as well as assistance in finding partners, is provided regularly through email newsletters. As of today, 91 consultations have been provided in response to inquiries received on the Office's official e-mail.

As of now, organizational and preparatory measures are being taken to launch the procurement procedures (according to Ukrainian legislation) for purchasing the services to be provided by the liaison officer in Brussels aimed at further exchange of information and provision of consultations, in particular disseminating information about HEOinUA and its online tools, disseminating information about potential Ukrainian participants seeking foreign collaborations, collecting and analysing information about European potential participants seeking partners in Ukraine; accurate and timely transfer of information to HEOinUA for its dissemination among relevant target groups.

Task 4.3: Support of national and international cooperation, including cooperation with similar offices in the EU and associated countries, and through involvement in NCP network related projects

HEOinUA develops a sustainable cooperation with similar Horizon Europe offices by establishing proper communication and exchanging best practices for their further implementation and dissemination. Such exchange shall be conducted primarily in an online format.

Cooperation has been established with:

- the Polish National Contact Point;
- the Swedish Research Centre;
- the Polish Academy of Sciences;
- COST National Coordinator;
- Horizon Europe Office in the Republic of Moldova.

Task 4.4: Exploring and facilitating synergies with the EU-linked R&I cooperation opportunities beyond the HE Programme

The Office's staff disseminates information on opportunities for cooperation in research and innovation related to the EU outside the Horizon Europe Framework Program (in particular, COST, Science Europe).

The information was presented and disseminated during participation in the next events.

On January 12, 2024, in order to launch the EU-linked R&I cooperation opportunities beyond the HE programme HEOinUA staff held a working meeting

with Oksana Berezhna, National Coordinator of the European COST Association in Ukraine. News about this event are available at the following links: <http://surl.li/pzowm> website of the NRFU; <http://surl.li/pzows> Twitter; <http://surl.li/pzpk> Facebook; <http://surl.li/pzplo> LinkedIn.

On January 30, 2024, Igor Taranov, Head of Horizon Europe Office in Ukraine, took part in the event EIT Community RIS Hub. News about this event are available at the following links: <http://surl.li/qglgv>, <http://surl.li/qgipn>, <http://surl.li/qglhl>, <http://surl.li/qgiqd>, <http://surl.li/qglhu>, <http://surl.li/qglia>.

On February 06, 2024, the members staff of the Office participated in the webinar «National Research Foundation of Ukraine and Horizon Europe Office in Ukraine: international grant support and competitive opportunities for Ukrainian researchers and innovators» with the assistance of UkrINTEI in online format (<http://surl.li/qzyoa>; <http://surl.li/qzyoy>; <http://surl.li/qzyypk>; <http://surl.li/qzywq>).

On February 16, 2024, I. Taranov, Y. Reminska and Y. Koshyk attended an online meeting with representatives of the Institute of Bioorganic Chemistry of the Polish Academy of Sciences and the Institute of Medical Systems Biology of NOVA University (news is available at: <http://surl.li/qzzoh>).

On February 21, 2024, members staff of the Office were participated in the online webinar «Peculiarities of participation in the Horizon Europe Program» with the assistance of UkrINTEL (news about the event is available at: <http://surl.li/qzzqy>; <http://surl.li/qzzrj>; <http://surl.li/qzzrs>; <http://surl.li/qzzsc>).

On February 23, 2024, the seminar on «Grant opportunities for scientific cooperation» in a hybrid format was held at V.N. Karazin Kharkiv National University. The event was attended by 13 employees of the Office (news posted: <http://surl.li/raafw>; <http://surl.li/raagg>; <http://surl.li/raagn>; <http://surl.li/raahc>).

On February 29, 2024, an online webinar organized by the Ukrainian National Office of Intellectual Property and Innovation within the framework of the project «Talking about my idea» with the participation of the Head of the Office I. Taranov and Chief Specialist of the Department Y. Reminska (news available at: <http://surl.li/rbqws>, <http://surl.li/rfrjd>, <http://surl.li/rfrjn>, <http://surl.li/rfrka>).

Work Package WP5: MANAGEMENT OF THE PROJECT

The main goal of Work Package 5 is to set up HEOinUA project management structure which will ensure an efficient operational management of the project including administrative and financial tasks, compliance with the legal, contractual, financial and reporting requirements of the EC and Ukraine.

Task 5.1: Project Management Tools

Training Plans for HEOinUA staff for 2023 and 2024 are developed, approved by the Executive Director of the National Research Foundation of Ukraine Olga Polotska on 01.11.2023 and 19.11.2023 and have been posted at the European Commission's website (<http://surl.li/saxdx>).

These activities will not be limited to collecting information, recording results, and fulfilling project obligations, but will also include advising each staff member on all administrative, financial, and legal aspects.

Task 5.2: Risk Management

HEOinUA staff has prepared and provided proposals to the List of risks in the activities of the National Research Foundation of Ukraine and the Plan for implementing measures to control identified risks for 2024 (<http://surl.li/saxdx>).

Task 5.3: Quality Control of Project Implementation

The Meeting schedule for HEOinUA staff was developed and approved by the Executive Director of the National Research Foundation of Ukraine on 04.12.2023 and have been posted at the European Commission's website (<http://surl.li/saxdx>).

Task 5.4: Data Management Plan

A Data Management Plan has been developed and posted in the EC's reporting system on the results of the HEOinUA project tasks – 101132682 (<http://surl.li/saxdx>).

**Deputy Head of Horizon Europe
Office in Ukraine**



Nataliia DIDENKO